

# Networking Card Order Form

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Provide your name, graduation month (May or January) and year, address, phone number and email below exactly as you would like for it to appear on your cards.

Submit your completed form and cash (exact change) or a check for \$15 (payable to the University of Richmond) to the Career Development Office no later than **October 2, 2015**. Orders must be submitted to the Print Shop in batches of 10 to receive reduced pricing of \$15. Individual orders may be placed directly with the Print Shop by submitting this form and cash or a check for \$25.

You will receive a proof for review via email, and you must approve it before your cards can be printed.

Name:


Graduation Month and Year:

Address:

City, State Zip:

Phone:

Email address:



**Student Name**  
J. D. Candidate, Month Year

Street Address  
City, State Zip  
(xxx) xxx-xxxx

student@richmond.edu

The fonts, point size, color, order of information, and layout may not be customized or changed. The paper is 100lb. white cardstock with red and blue ink.

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